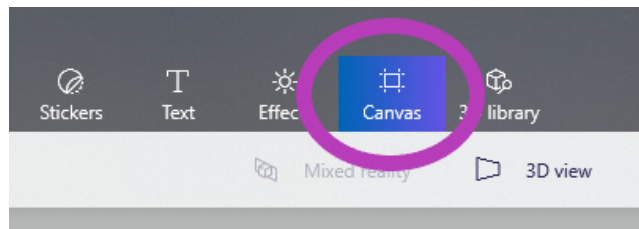


# How to Crop Photos in Paint 3D

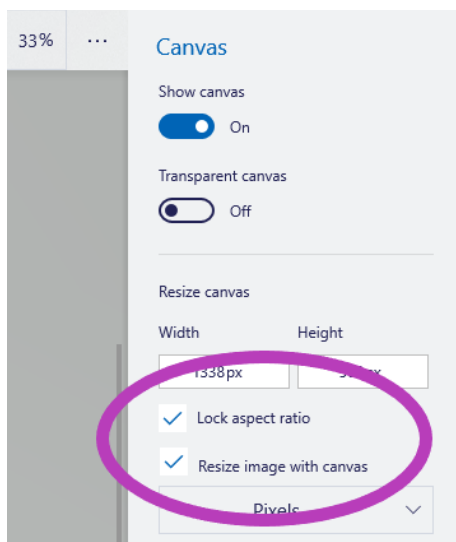
Paint 3D is a great tool for cropping photos for use in blogs posts that will be published on Blogs.IFAS <http://blogs.ifas.ufl.edu/>. Below are steps to use this tool to crop your photo to the dimensions needed for featured images in blog posts.

1. Open your photo in Paint 3D.

2. Select the **Canvas** tool from the top row.

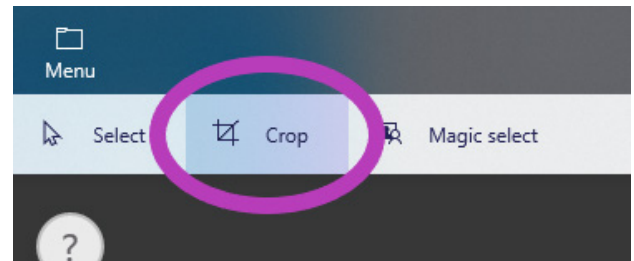


3. In the right-hand toolbox options, Check the checkboxes *Lock aspect ratio* and *Re-size image with canvas*.



4. In the Width textbox, type in **1338**. Press Enter.

5. In upper left corner, select the **Crop** tool.



6. In the Height text box, type in **357**. Press Enter.

7. Use your cursor to click and drag the box up and down until you like the way the picture will look.

8. Click **Done** on the right-hand side.

9. Go to File > Save As. Select JPG or PNG as preferred, both formats will work for a featured image.

## Additional Resources

Photo Usage Handout:

[https://ics.ifas.ufl.edu/media/brandingifasufledu/social-media/ICS\\_PhotoUsageHandout.11.20.pdf](https://ics.ifas.ufl.edu/media/brandingifasufledu/social-media/ICS_PhotoUsageHandout.11.20.pdf)

Blogging Resources:

<https://ics.ifas.ufl.edu/our-services/blogging/>